



## Department of Procurement Services

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160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

August 15, 2024

Addendum #1: **IFB 083024JJKG Ford Road ES & Holmes Road ES HVAC Replacement**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated August 14, 2024. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

### **Item #1 – NOTICE TO BIDDERS**

- The **original** Notice to Bidders failed to include the (**mandatory**) Pre-Bid Meeting date.
- Please see the next page that includes the **revised** Notice to Bidders with the Pre-Bid Meeting date included.



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**NOTICE TO BIDDERS**

**IFB 083024JKG Ford Road ES & Holmes Road ES HVAC Replacement**  
**DEADLINE: August 30, 2024 @ 11:00 AM/CST**

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in red. There will be a **mandatory pre-bid meeting** scheduled for this project and the responders are required to sign-in at the stated date/time and location listed below. \*All times displayed are CST\*

**Ford Road ES- 3336 Ford Rd. | Memphis, TN 38109 on August 21, 2024 @ 9:00 AM/CST**

**Holmes Road ES- 1083 Holmes Rd. | Memphis, TN 38116 on August 21, 2024 @ 10:30 AM/CST**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves at [gravesj1@scsk12.org](mailto:gravesj1@scsk12.org) by 10:00 AM/CST on August 22, 2024. Subject line of email shall read “**Questions – IFB 083024JKG Ford Road ES & Holmes Road ES HVAC Replacement.**” Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an Addendum/Q&A on Procurement’s website on August 23, 2024 by EOD.

**IMPORTANT DATES:**

Bid Release	August 14, 2024
<b>Mandatory Pre-Bid Meetings</b>	<b>Dates and times referenced above</b>
Questions Due	August 22, 2024 10:00 AM
Q & A Posted	August 23, 2024 EOD
Bid Due	August 30, 2024 11:00 AM

Thank you,  
Procurement Services